

SWO Ball Hockey

Convener Responsibilities and Guidelines

SWO Ball Hockey is a game ANYONE can play!!!



www.swoballhockey.com

Ball Hockey League

Convener Responsibilities and Guidelines

SWO Ball Hockey and its member leagues support and shall endeavor to ensure that its coach's and participants are aware of its principals of fair play and expectations as a minimum.

SWO Ball Hockey reserves the right to enhance or modify the principals, responsibilities and guidelines as laid out in this document from time to time.

It is preferable that any convener within the league not be a coach or associated with any of the coaching staff's within the division for which they will be responsible if possible

League Coordinators and Division Conveners

I as a coordinator or convener will respect the policies of the SWO Ball Hockey program and apply them to the best of my abilities and to be impartial in any decisions that I may be called upon to make in the course of executing my duties.

Responsibilities and Guidelines

1. The league coordinator is to ensure that the principles and guidelines as layout in this document and those that maybe referenced are adhered to and applied in all league sponsored events and games. The league coordinator should attend as many games in their divisions within their league as possible to ensure that all rules and policies are being adhered to and to work with the division conveners in this regard.
2. The division convener is responsible to attend as many games within his division (a minimum of 50% is recommended) as possible to assess coaching situations and to be available to deal with any issues that may arise that are within the scope of their responsibility
3. The division conveners are to make themselves as available as possible at reasonable times to deal with situations that arise in respect to coaches, players and parents and to work with the parties involved to equably resolve the situation.
4. Each division convener is required to assess the Head Coaches in his division by observing at least one game for each team and filling out the Coaching Assessment Form and submitting it in confidence to the league coordinator. The division convener is not to discuss any results or findings with any coach at anytime whether within his division or not.

Guidelines for Disciplinary Action

Coaches who disregard the rules and guidelines for fair play will, in the first instance receive a division conveners warning. In the case of a subsequent infraction, not necessarily the same game, that game shall be played to its conclusion so as to not punish the entire team. Notwithstanding the actual score for the game, the offending team will automatically lose the game (1-0) (no player stats for either team will count). Coaches maybe further disciplined and/or suspended at the discretion of the league coordinator and division convener with their mutual agreement (Example removal from coaching the team for X games (not to be more that 3, otherwise a suspension is warranted) A copy of the written report of the infraction and reasons for disciplinary action or suspension is to be given to the offending individual and the original is to be submitted to the League Coordinator and a copy to the Director of League Coordinators of the SWO Ball Hockey League.

Exceptions to this ruling require the explicit permission from a committee consisting of the Director of League Coordinators for SWO Ball Hockey , the league coordinator, division convener and two (2) Head coaches chosen from the division by the League Coordinator. Any participant on the committee must excuse themselves for any conflict of interest and suggest a replacement to be agreed to by the remaining parties. The offending coach shall submit a written request for consideration to the League Coordinator stating his reasons for appealing the discipline or suspension that has been handed out within 72 hours of receiving the decision. The committee shall meet and make a decision to be handed out in writing not less than 7 day's after submission of a request for appeal. The

disciplinary action or suspension shall remain in affect until the decision by the committee is made.

Any incidents that involve physical violence or threat of physical violence must be dealt with immediately. The appropriate authority (Police or Children's Aid Society) shall be notified and is the responsibility of the coaching staff, parent rep. and/or the division convener (if present) with any parent(s) involved.

No action shall be taken by the SWO Ball Hockey league or it's representatives until such time as the designated authority has concluded their investigation, unless there is cause for an immediate disciplinary action, such as a suspension on an interim basis to protect the individuals involved from further harm, or if instructed to do so by the external authorities involved in the investigation. The responsibility for making this decision resides with the league coordinator upon receiving the written Incident Report Form from the league coordinator.

Suspensions can be handed out to coaches and players for conduct detrimental to others and/or contravening the rules and policies as set forth by the SWO Ball Hockey league at the discretion of the league and its representatives.

The division convener will fill out an Incident Report Form for all incidents and will submit a copy of the form to the League Coordinator.

All division conveners will familiarize themselves with the Coaches Responsibilities and Guidelines policy and insure that the coaching staffs in their division adhere to the rules and guidelines as set forth within this policy and shall when infractions occur give warning or initiate disciplinary action as warranted.

All league coordinators and division conveners should also familiarize themselves with the rules of the game as laid out in the material supplied by the SWO Ball Hockey.



Game On !!!